

DIARY NOTES

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DD/A

7 and 8 July 1954

1. Advised Ed Saunders that I wanted to have the Management Staff make a study of the procedures used to coordinate the activities of the Industrial Audit Branch of his Office and the Contract Branch of the Logistics Office.

2. Reminded Ed that we owed the Director a report of estimated obligations for Project PBSUCCESS and asked him to insure that work on this was pushed along as rapidly as possible.

3. Jim Garrison spoke to me about providing air conditioning equipment for the Washington end of Project [REDACTED]. A paper will be coming up on this subject.

4. In lieu of the usual weekly DD/A Staff Meeting attended a briefing given by [REDACTED] on the "Clandestine Services Planning System." It was an excellent briefing and gave much more evidence of careful planning for the future than I had believed was taking place. I suggested that in making their quarterly review of activities the Plans and Policy Branch look at projects in terms of what they were costing to insure that we were getting something for our money in each case.

5. A [REDACTED] was in to see me after having seen the Director. In connection with Project [REDACTED], which was liquidated in 1952, [REDACTED] reported that the Director desired to reimburse certain individuals in Europe in the amount of \$428.57. I asked her to supply me with an account in a bank in Europe to which the money should be transferred, after which I would prepare a brief memorandum to the Comptroller instructing him to make the transfer and obtain the Director's formal approval.

6. At the request of Kirk and Matt Baird I agreed to conduct a meeting with Messrs. Reynolds, Baird, and [REDACTED] to make arrangements for certain instructors to carry their grades "on their backs" while serving in the Office of Training as instructors.

7. Dr. Tietjen plans to go to Project [REDACTED] on Friday and to take Dr. [REDACTED] along with him.

8. Had a meeting with DD/A Office Heads, plus the Assistant Director for Communications, the Assistant Director for Personnel, and the Director of Training, to discuss preparations for the General Mark Clark investigation.

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